



# Information & Records Associates

*A Total Document Management Solutions Company*

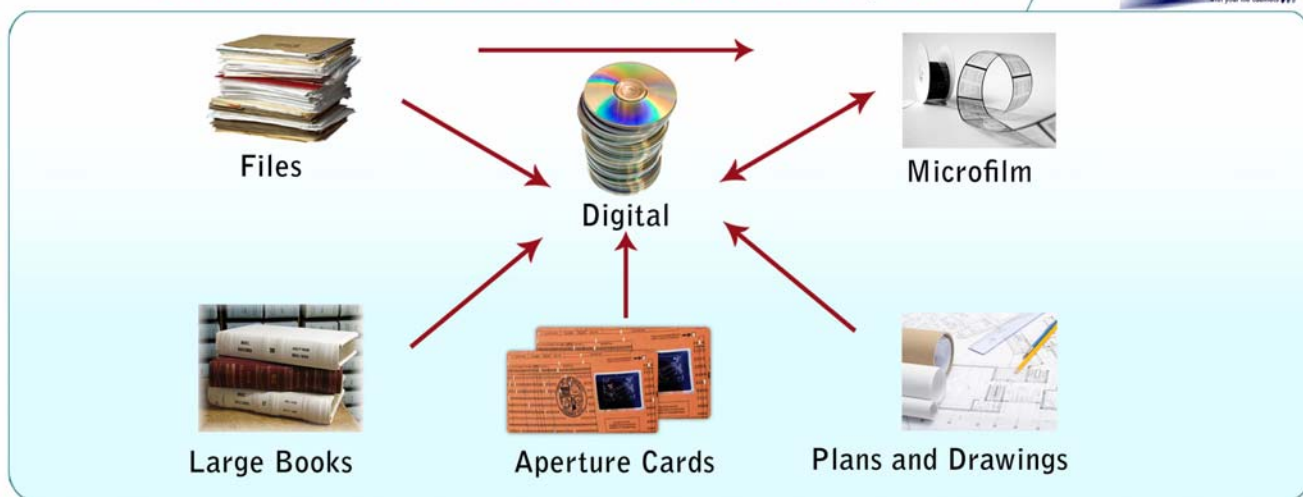


## Information & Records Associates Inc. (IRA)

A full service document imaging and content management company providing efficient and effective solutions for all your document management needs.

Serving others for 30 years!

### Information & Records Associates, Inc



#### Imaging Services

- ▶ Scanning
- ▶ Indexing
- ▶ Redaction
- ▶ Microfilming
- ▶ Aperture Cards
- ▶ Film to Digital
- ▶ Digital to Film
- ▶ Pay as you go

#### GoDigital Highlights

- ▶ Web Document Storage/Retrieval
- ▶ Flexible Pickups and Drop offs
- ▶ Monthly Conversion Plans
- ▶ Easy to do, secure access

**Going Digital saves your organization time & money!**

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